

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * May 10, 2021 * 7:00 PM

Virtual Meeting

PLEASE NOTE: The Warren Township Board of Education has changed the details of the meeting as follows: Due to nationwide health concerns, the meeting will be entirely virtual, with Board members, Administration and the public welcome to attend at <https://tinyurl.com/WarrenTBOE051021>.

I. Call to Order and Statement of Presiding Officer Marc Franco, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 6, 2021. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ Lori Clar	___ Laura Keller
___ Mark Bisci	___ Lisa DiMaggio	___ Todd Weinstein
___ David Brezee	___ Marc Franco	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the April 26, 2021 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
April 29	April 27	April 28	April 14	April 27

· Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
April 22 Hold in Classroom Lockdown	April 22 Hold in Classroom Lockdown	April 29 Hold in Classroom Lockdown	April 13 Hold in Classroom Lockdown	April 29 Hold in Classroom Lockdown

VI. ANNUAL ADOPTIONS

The Superintendent recommends that it be:

1. Curriculum
RESOLVED, that the Board of Education approves adoption of the PK-8 curriculum guides, as aligned with NJ Student Learning Standards, for the 2021-2022 school year.
2. Textbooks
RESOLVED, that the Board of Education approves adoption of existing district textbooks for the 2021-2022 school year.
3. Service Appointments
RESOLVED, that the Board of Education approves the following appointments for the 2021-2022 school year:
 - a. The appointment of Patricia Leonhardt as Board Secretary of the Warren Township Board of Education.
 - b. The appointment of MaryGrace Suitovsky, Assistant Business Administrator, as Acting Board Secretary in the absence of the Board Secretary.
 - c. The appointment of Ruth Davies as Treasurer of School Monies for the Warren Township Board of Education.
 - d. The appointment of Patricia Leonhardt, Business Administrator, as Acting Treasurer of School Monies for the Warren Township Board of Education in the absence of Ruth Davies.
 - e. The appointment of Suplee, Clooney & Company as the auditing firm for the Warren Township Board of Education, at an annual cost of \$27,050.
 - f. The appointment of Dr. Ronald Frank as District Medical Inspector, at a cost of \$4,000.
 - g. The appointment of Dr. Derek Ressa as the district's Affirmative Action Officer, Title IX Coordinator, Anti-Bullying Coordinator, Homeless Liaison and 504 Officer.
 - h. The appointment of Melissa Smolenski as the district's Preschool Administrator.
 - i. The appointment of Sean Convery as the district's Website Accessibility Coordinator.
 - j. The appointment of Lance Riegler as the district's Computer Security Officer.
 - k. The appointment of CBIZ-Centric as the district's board and general liability insurance agent.
 - l. The appointment of Centric Benefits Consulting, Inc. as the district's dental insurance broker.

- m. The appointment of Michael Pate as the district's Right to Know contact, AHERA representative, Integrated Pest Management Coordinator (IPMC), Safety and Health Designee, Indoor Air Quality Designee, Chemical Hygiene Officer, and Asbestos Management Officer.
- n. The appointment of Patricia Leonhardt, Business Administrator, as the district's Public Agency Compliance Officer (PACO), District Custodian of Records, and District Purchasing Agent.
- o. The appointment of Ronald Berry, Patricia Leonhardt and Christine Smith as the district's School Safety Specialists.
- p. The appointment of AIG/VALIC, AXA/Equitable, Lincoln Investment Planning, Inc. and Primerica as 403(b), 457(b) and Roth 403(b) plan providers.
- q. The appointment of Phoenix Advisors, Bordentown, NJ as the district's Financial Advisers and Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey as bond counsel legal services provider.
- r. The appointment of AmeriFlex as the Flexible Spending Account (FSA) and Dependent Care Account (DCA) provider. Cost is \$63 per participant per year for FSA and/or DCA program participation, plus \$770 per annum for FSA, DCA and COBRA program administration.
- s. Independent Educational Evaluations
RESOLVED, that the Board of Education does hereby establish the maximum reasonable and customary rates for Independent Educational Evaluations (IEE) as per Policy 2468 as follows:

Evaluation Type	Rate
Speech and Language	\$700
Occupational Therapy	\$700
Physical Therapy	\$700
Educational	\$700
Psychological	\$700
Neurodevelopmental	\$900
Neurological	\$900
Psychiatric	\$900
Assistive Technology Assessment	\$950
Augmentative Communication Assessment	\$950

- t. Evaluation Instruments
RESOLVED, that the Board of Education readopts district evaluation systems as follows:
 - Kim Marshall Principal Evaluation system as evaluation system for building administrators as well as curriculum supervisors.
 - Danielson Framework for Teaching as an evaluation system for the district's teaching staff.
 - Reflective Practice Protocol for highly effective teaching staff members.

- u. Substitute Pay
RESOLVED, that the Board of Education approves the following substitute rates of pay:
 - Substitute Teachers and Paraprofessionals - \$100
 - Substitute Nurses - \$200
 - Long Term Substitutes - \$150
 - Long Term Paraprofessionals - \$110

4. Finance

RESOLVED, that the Board of Education approves the following:

- a. The designation of the following bank as depository for district funds for 2021-2022, dependent on ongoing certification of approval by the Governmental Unit Deposit Protection Act: Peapack-Gladstone Bank.
- b. Authorization for the Board Secretary to invest school funds in accordance with the limitations of State law and Board policy.
- c. Authorization for the following persons to sign checks:

Account Name	Nbr.	Signatory(s)
General Operating (Current) Account	3	Treasurer of School Monies and/or Board Secretary and/or Board President and/or Board Vice President
Salary Account	1	Treasurer of School Monies or Board Secretary
Payroll Deduction Account	1	Treasurer of School Monies or Board Secretary
Unemployment Account	1	Board Secretary or Superintendent
Juice and Water Account	1	Board Secretary or Superintendent
Milk Account	1	Board Secretary or Superintendent
Flexible Spending Account	1	Board Secretary or Superintendent
Middle School Student Activity Account	2	Middle School Principal and/or Middle School Dean and/or Board Secretary

- d. The financial records of the school district shall be maintained in accordance with Generally Accepted Accounting Principles (GAAP) and all appropriations shall be recorded using the Chart of Accounts provided by the New Jersey Department of Education.
- e. Authorization for the Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property (state contract), Ed-Data, Somerset County Cooperative Pricing System, Morris County Cooperative Pricing Council (MCCPC), Middlesex Regional Educational Services Cooperative Purchasing, Hunterdon County ESC Cooperative Purchasing and Union County Cooperative Purchasing System.
- f. Authorization, in recognition of Qualified Purchasing Agent status, of a bid threshold of \$44,000 for Purchasing Agent Patricia Leonhardt.

5. Petty Cash Accounts

RESOLVED, that the Board of Education approves the establishment of the following petty cash accounts and the individual responsible for the account for 2021-2022:

- a. Superintendent's Office (Superintendent's Secretary) \$200

- b. Buildings and Grounds/Transportation (Supervisor of B & G) \$200
- c. Schools (Building Principal) \$200 (each school)
- d. SPS (Director of SPS) \$100
- e. Curriculum (Curriculum Director) \$100

The maximum expenditure from each account for each purchase is \$25.00. The School Business Administrator will review a summary of the disbursements on a semi-annual basis.

6. Organizational Charts

RESOLVED, that the Board of Education approves the district's organizational charts for the 2021-2022 school year dated May 10, 2021.

- Administrative Organizational Chart
- Certificated Staff Organizational Chart
- Non-certificated Organizational Chart
- Buildings and Grounds Organizational Chart

7. Benefits

a. RESOLVED, that the Board of Education approves the district's participation in the Delta Dental PPO Plus Premier for the 2021-2022 school year at the following rates:

- Single - \$49.34 per month, \$592.08 per annum
- 2 Adult - \$98.66 per month, \$1,183.92 per annum
- Parent/Child - \$110.97 per month, \$1,331.64 per annum
- Family - \$160.33 per month, \$1,923.96 per annum

b. RESOLVED, that the Board of Education approves the district's participation in the School Employees Health Benefits Program and its premium schedule as published by the State of New Jersey, Department of the Treasury, Division of Pension and Benefits.

VII. President's Remarks – Mr. Marc Franco

VIII. Superintendent's Remarks – Dr. Matthew Mingle

IX. Presentations

- Central School Student Feature - Mrs. Alison Tugya
- Governor's Educator of the Year Recognition - Principals

X. Discussion

XI. Committee Reports

XII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

5. When the Board of Education is conducting its meetings either virtually or in a hybrid environment, members of the public may also submit comments no later than 9:00 AM the day of the board meeting via email to BA@warrentboe.org or hardcopy mail to the district office.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

- A.1. HIB Report
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on April 26, 2021.

- A.2. Tuition Contract
RESOLVED, that the Board of Education approves a tuition contract with the Long Hill Township School District, for Student #7569754700 to attend Warren Township School District's 2021-2022 ESY program as follows:

School Year	Warren Revenue
Extended School Year 2021	\$3,554

- A.3. Tuition Contract
RESOLVED, that the Board of Education approves a tuition contract with the parents of Student #TBD for attendance at Mt. Horeb School, effective September 6, 2021 through June 30, 2022, at a monthly cost of \$424.50.

- A.4. Fieldwork Site
RESOLVED, that the Board of Education approves a Clinical Affiliation Agreement with Rutgers - School of Nursing for the period of June 30, 2021 through June 30, 2023, to secure Warren Township Schools as a fieldwork site to provide supervised clinical educational experiences in the field of nursing.

B. Finance/Operations/Transportation

- B.1. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the report of the secretary for the month of April 2021; and
WHEREAS, this report shows the following balances on April 30, 2021:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$11,641,660.16		\$1,275,641.28
(10) General Current Expense		\$0.00	
(11) Current Expense		\$2,885,521.99	
(12) Capital Outlay		\$180,280.54	
(13) Special Schools		\$165,269.24	
(20) Special Revenue Fund	8768.76	\$20,558.89	\$0.00

(30) Capital Projects Fund	\$696,034.90	\$115,389.30	\$355,825.94
(40) Debt Service Fund	\$0.00	\$0.65	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$12,346,463.82	\$3,367,020.61	\$1,631,467.22
(60) Milk Fund	\$4,049.49	\$ -	\$ 17,207.49
(61) Juice and Water Fund	\$1,358.13	\$ -	\$ 1,358.13
TOTAL ENTERPRISE FUNDS	\$5,407.62	\$0.00	\$18,565.62

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Budget Transfers for Month of April 2021

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-222-600-030-03-12	Library Books - CS	11-000-222-500-035-11-01	Other Purchased Services - MHS	\$4,100
2.	11-000-222-600-033-07-12	Library Books - MS	11-000-222-500-035-11-01	Other Purchased Services - MHS	\$6,827
3.	11-000-222-600-035-04-12	Library Books - MHS	11-000-222-500-040-11-01	Other Purchased Services - ALT	\$4,698
4.	11-000-222-600-040-05-12	Library Books - ALT	11-000-222-500-040-11-01	Other Purchased Services - ALT	\$4,998
5.	11-000-222-600-050-06-12	Library Books - WS	11-000-222-500-050-11-01	Other Purchased Services - WS	\$4,997
6.	11-000-223-500-030-08-00	Staff Training - Other Purchased Services - SPS - CS	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$700
7.	11-000-223-500-033-08-00	Staff Training - Other Purchased Services - SPS - MS	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$30
8.	11-000-223-500-035-08-00	Staff Training - Other Purchased Services - SPS - MHS	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$330
9.	11-000-223-500-040-08-00	Staff Training - Other Purchased Service - SPS - ALT	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$30
10.	11-000-223-500-050-08-00	Staff Training - Other Purchased Services - SPS - WS	11-000-223-580-030-08-00	Workshops & Travel - SPS - CS	\$30
11.	11-000-223-500-035-04-00	Staff Training - Other Purchased Services - MHS	11-000-223-580-035-04-00	Workshops & Travel - MHS	\$220
12.	11-000-261-800-000-09-00	Maintenance - Other	11-000-262-610-000-09-00	Building Supplies - Maintenance	\$175
13.	11-000-270-420-000-10-00	Transportation-Repair & Maintenance	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$9,500
14.	11-215-100-600-035-08-00	Preschool (PT) - Supplies - MHS	11-204-100-610-033-08-00	LLD Supplies - MS	\$2,100
15.	12-000-270-734-000-00-00	School Bus - Special Ed	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$850
16.	12-000-400-334-030-00-01	Architect Svcs - HVAC & B/P - CS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
17.	12-000-400-334-030-00-02	Architect Svcs - Interior Door Repl - CS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
18.	12-000-400-334-030-00-03	Architect Svcs - Fire Alarms - CS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
19.	12-000-400-334-033-00-04	Architect Svcs-LED Light Fixtures - MS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150

20.	12-000-400-334-033-00-05	Architect Svcs - HVAC in Gyms - MS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
21.	12-000-400-334-033-00-06	Architect Svcs-Science Lab Renos - MS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
22.	12-000-400-334-033-00-07	Architect Svcs - Fire Alarms - MS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
23.	12-000-400-334-035-00-08	Architect Svcs - Fire Alarms - MHS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
24.	12-000-400-334-040-00-09	Architect Svcs - Window Repl - ALT	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
25.	12-000-400-334-040-00-10	Architect Svcs - Fire Alarms - ALT	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
26.	12-000-400-334-050-00-11	Architect Svcs - Boiler Repl - WS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
27.	12-000-400-334-050-00-12	Architect Svcs - HVAC in Gym - WS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
28.	12-000-400-334-050-00-13	Architect Svcs - Security Vestibule - WS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150
29.	12-000-400-334-050-00-14	Architect Svcs - Fire Alarms - WS	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$2,150

B.3. Dealaman Bus Services Contract Renewal for 2021-2022

RESOLVED, that the Board of Education approves the renewal of the transportation contracts for the 2021-2022 school year with Dealaman Bus Services of Warren, NJ. Renewed routes increased by 1.69%, which is the authorized Consumer Price Index increase. The details are as follows:

Multi Contract #	Renewal #	2021-2022 Cost
1	27	\$ 246,796.02
2	23	\$81,486.57
4	10	\$35,241.04
5	23	\$160,355.29
6	22	\$43,842.50
7	21	\$74,027.16
8	13	\$149,179.20
9	19	\$19,040.64
10	18	\$29,521.53
11	17	\$57,069.58
12	16	\$50,259.20
	TOTAL	\$946,818.73

B.4. Tax Payment Schedule for 2021-2022 School Year

RESOLVED, that the Board of Education approves the following tax payment schedule for 2021-2022 from the Township of Warren:

Tax Payment Schedule 2021-2022			
Thursday, July 01, 2021	\$700,000	Tuesday, January 04, 2022	\$3,460,286
Thursday, July 15, 2021	\$700,000	Tuesday, February 01, 2022	\$3,460,286
Monday, August 02, 2021	\$700,000	Tuesday, March 01, 2022	\$3,460,286
Monday, August 16, 2021	\$1,000,000	Friday, April 01, 2022	\$3,460,286
Wednesday, September 01, 2021	\$2,000,000	Monday, May 02, 2022	\$3,460,286
Wednesday, September 15, 2021	\$2,000,000	Wednesday, June 01, 2022	\$3,460,285
Friday, October 01, 2021	\$4,553,905		

Monday, November 01, 2021	\$4,553,905		
Wednesday, December 01, 2021	\$4,553,905		

B.5. 2021-2022 Custodial Charges for Building Usage
RESOLVED, that the Board of Education approves the following rates for the billing of custodial charges for the groups that use our buildings:

- Straight time \$29.00 per hour
- Time and a half \$43.50 per hour
- Double time \$58.00 per hour

B.6. Application and Acceptance of Federal Grant Monies - ESSER II
RESOLVED, that the Board of Education approves the application submission to the Department of Education and accepts the award itself for the Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA) Elementary and Secondary School Emergency Relief Fund (ESSER II) as follows:

- CRRSA-ESSER II \$167,047
- Learning Acceleration \$ 25,000
- Mental Health \$ 45,000

B.7. Middle School - Athletic Fields Drainage Repair
WHEREAS, the Warren Township Board of Education desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$115,000, to carry out a project to remediate the drainage problems at the community athletic fields located at the Warren Middle School.

BE IT THEREFORE RESOLVED, that the Warren Township Board of Education does hereby authorize the applicant for such a grant; and

Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Warren Township Board of Education and the New Jersey Department of Community Affairs.

B.8. Transportation for Out-of-District Student - 2020-2021 SY
RESOLVED, that the Board of Education approves the transportation contract with Somerset County Educational Services Commission for 2020-2021 SY for out-of-district student as follows:

Contractor	School	Student Id	Cost
SCESC	P.G. Chambers	3138342376	\$191.84 per diem

C. Personnel/Student Services

C.1. Employment for the 2021-2022 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Rebecca Leschinsky	Grade 3 Teacher 02-40-22/adr	ALT	BA+15	1	\$62,526	August 30, 2021 through June 30, 2022	No	To replace employee #1483
Alice Beals	General Music Teacher 02-40-22/bcd 02-50-22/bce	WS/ALT	BA	4	\$62,129	August 30, 2021 through June 30, 2022	No	To replace employee #0543
Kimberly Bostory	Technology Teacher/Coach 02-40-22/dbx 02-50-22/bdy	WS/ALT	MA+45	7	\$83,493	August 30, 2021 through June 30, 2022	No	To replace employee #0485
Gianna Bonfiglio	Music Teacher 02-40-22/bcc 02-50-22/bcb	WS/ALT	BA	2	\$60,409	August 30, 2021 through June 30, 2022	No	To replace employee #2831
Alia Torres	School Psychologist 02-40-06/bbp	ALT	MA+30	12	\$81,833	August 30, 2021 through June 30, 2022	No	To replace employee #3417
Kathryn Milewski	Leave Replacement Speech Therapist 02-35-20/bbf	MH	MA	1	\$65,504	August 30, 2021 through on or about October 15, 2021	No	To replace employee #3153

C.2. Substitute Teacher/Nurse

RESOLVED, that the Board of Education approves the following to be appointed as Substitute Teacher and Substitute School Nurse for the 2020-2021 school year.

Name
Anne Isedeh

C.3. Appointment of WTEA-eligible Certificated Staff for the 2021-2022 School Year
RESOLVED, that the Board of Education approves the list of WTEA-eligible certificated staff employment, dated May 10, 2021, for the 2021-2022 school year.

C.4. Appointment of WTAA-eligible Staff for the 2021-2022 School Year
RESOLVED, that the Board of Education approves the list of WTAA-eligible certificated staff employment, dated May 10, 2021, for the 2021-2022 school year.

C.5. Employment Contract - Business Administrator
RESOLVED, that the Board of Education approves the contract of employment dated May 10, 2021 between the Warren Township Board of Education and Mrs. Patricia Leonhardt for the position of Business Administrator for the period July 1, 2021 through June 30, 2022. A copy of this contract is on file at the Board of Education office.

C.6. Employment Contract - Curriculum Director
 RESOLVED, that the Board of Education approves the contract of employment dated May 10, 2021 between the Warren Township Board of Education and Mr. William Kimmick for the position of Curriculum Director for the period July 1, 2021 through June 30, 2022. A copy of this contract is on file at the Board of Education office.

C.7. Long Term Substitutes
 RESOLVED, that the Board of Education approves the following individuals as Long Term Substitutes:

Name	Effective Date	Replacing Employee #
Alba Figueroa	May 3, 2021 through on or about June 3, 2021	#2879
*Sabina Gade	January 13, 2021 through April 22, 2021	#2879

*(This motion supersedes the previous motion approved on April 12, 2021.)

C.8. Approval to Create Positions
 RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2021-2022 school year:

Location	Position	Full-Time Equivalent
ALT	Grade 3 02-40-22/blt	1.0
ALT	Grade 5 02-40-22/blu	1.0
WS	Grade 4 02-50-22/blv	1.0
WS	Grade 5 02-50-22/blw	1.0
WS	ELL 02-50-22/bly	1.0
WMS	ELL 02-33-22/bma	0.4
MH	ELL 02-35-22/blz	0.6

C.9. Approval to Abolish Positions
 RESOLVED, that the Board of Education hereby approves the abolishment of the following positions for the 2021-2022 school year:

Location	Position	Full-Time Equivalent
District	Part-Time Nurse 02-50-09/ayu	0.5
WMS	Science/Social Studies 02-33-22/biw	1.0
WMS	Special Education 02-33-19/aws	1.0
ALT	Grade 2 02-40-22/aus	1.0

ALT	Grade 4 02-40-22/bjf	1.0
MH	Grade K 02-35-22/bac	1.0
District	ELL Teacher 02-00-22/bls	1.0
WS	Grade 3 02-50-22/blw	1.0
WMS	ELL Teacher 02-33-17/bay	0.25
WS	ELL Teacher 02-50-17/bbb	0.75

- C.10. After School Activities/Clubs - Resignation of Club Advisor
RESOLVED, that the Board of Education approves the resignation of the following Club Advisor:

Name	Position
Alex Overzat	Screenwriter's Club

- C.11. After School Activities/Clubs
RESOLVED, that the Board of Education approves the following Club Advisor:

Name	Position
Kelly Backus	Screenwriter's Club

- C.12. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/ Resignation	Dates of Service
Betty Wagner	Multi-Duty Paraprofessional 03-30-15/bey, 25 hrs per week	CS	Retirement	September 1, 2003 through June 30, 2021
Caitlin Atkinson	Special Education Teacher 02-33-19/bix	WMS	Resignation	August 28, 2019 through June 30, 2021
TyraLynn Ceccato	Grade 1 Teacher 02-30-22/acs	CS	Retirement	November 19, 1998 through June 30, 2021

- C.13. Transfer/Change in Assignment
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To
Nancy Andrews	August 30, 2021 through June 30, 2022	Grade 5 Teacher ALT 02-40-22/alq	REACH Teacher ALT 02-35-22/amb WS 02-40-22/bbx
Laura Rodaman	August 30, 2021 through June 30, 2022	Special Education Teacher CS 02-30-19/bci CS 02-30-19/akm	Grade 4 Teacher CS 02-30-22/ads

Brielle Crowe	August 30, 2021 through June 30, 2022	Grade 2 Teacher CS 02-30-22/and	Reach Teacher CS 0.5 02-30-22/apo MH , 0.5 02-50-22/aha
Cynthia Cassidy	August 30, 2021 through June 30, 2022	Library Media Specialist WMS 02-33-05/acj	Instructional Specialist WMS 02-33-04/bdm
Tam Quach	August 30, 2021 through June 30, 2022	Grade 4 Teacher ALT 02-40-22/bjf	Special Education Teacher ALT 02-40-19/ayn
Carla Annese	August 30, 2021 through June 30, 2022	Special Education Teacher MH 02-35-19/avf MH 02-35-19/ack	Grade 3 Teacher MH 02-35-22/aak
Elizabeth Maag	August 30, 2021 through June 30, 2022	Grade K Teacher MH 02-35-22/bac	Special Education Teacher MH 02-35-22/and
Kelly Backus	August 30, 2021 through June 30, 2022	Instrumental Music ALT 02-40-22/bcc WS 02-50-22/bcb	Instrumental Music WMS 02-33-22/azq
Alison Reu	August 30, 2021 through June 30, 2022	Speech Therapy CS 02-30-20/amq	Speech Therapy WS 02-50-20/alv
Emily Niclas	August 30, 2021 through June 30, 2022	Speech Therapy ALT 02-40-20/ahx	Speech Therapy CS 02-30-20/amq
Julie Costa	August 30, 2021 through June 30, 2022	Speech Therapy WS 02-50-20/alv	Speech Therapy ALT 02-40-20/ahx
Lauren Valera	August 30, 2021 through June 30, 2022	ELL Teacher MH 02-33-17/bay, .25 WS 02-50-17/bbb, .75	ELL Teacher MH 02-35-22/blz, .6 WMS 02-33-22/bma, .4
Achau Nguyen	August 30, 2021 through June 30, 2022	ELL Teacher District 02-00-22/bls	ELL Teacher WS 02-50-22/bly
Tiffany Serafin	August 30, 2021 through June 30, 2022	Special Education Teacher WS 02-50-19/aue WS 02-50-19/bcp	Grade 5 Teacher WS 02-50-22/blv

C.14. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3366	FMLA - May 5, 2021 through May 11, 2021 (paid) FMLA - May 19, 2021 through May 25, 2021 (paid)
#0774	FMLA - April 14, 2021 through May 28, 2021 (paid)

C.15. **Summer Fun 2021 Additional Staff**

RESOLVED, that the Board of Education approves the list of additional Summer Fun 2021 staff.

D. Policy

D.1. Policy - First Reading

RESOLVED, that the Board of Education approves the first reading of the following policy.

Number	Name	New/Revision	Source of Changes
P0167	Public Participation in Board Meetings	R	Board

XIV. Unfinished Business

XV. New Business

- **Consolidation/Regionalization**

XVI. Public Commentary (any topic)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVII. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2020-2021 Board Goals

1. Develop a process for engaging community stakeholders.
2. Define student achievement.